**A World of Opportunities**

**NACDD 2024 Annual Conference**

**Proposal Submission Form**

Please include the information below. Incomplete submissions will not be considered.

**Contact Information**

Name:

Address:

Phone:

Email:

Title/Affiliation:

**Objectives** (3 things attendees will learn):

 1.

 2.

 3.

**Description and Title of Proposed Session** (this will be used as the description in the final program)

1. What is the title of the session?
2. Include why this session is important
3. How is it relevant to the theme of the conference “Beyond the Conversation**”?**

Please indicate if the proposed sessions feature leadership strategies and information, in-depth information on a specific topic, or is geared toward advocates taking action. If the session is about a specific project or research, please provide a short description of the project or research and its outcomes (no more than 200 words).

**Names and affiliations of presenter(s)**

1. Panel submissions should include a unique description for **each** presenter – including a description of what that person contributes to the session in terms of knowledge and expertise.

**Full bios for each presenter** (for inclusion in the final program):

**Please save this form with your first and last name in the file name and email to** **conference@nacdd.org****. Submissions are due by March 16, 2024 For any questions, please reach out to NACDD staff at 202-506-5813**

Additional Information:

If your presentation is accepted, you will be notified by **April 15, 2024**. At that point, you will need to confirm the proposal’s accuracy and your intent to present. You will also be provided with a speaker packet that asks for your travel plans, special needs and accommodations, and any technology needs you may have. The speaker packet will also outline the process for having your presentations and handouts included on our conference webpage.

**All speakers must register.** Please note that speakers will not be charged a registration fee to only present at the conference. However, if speakers wish to attend the full conference (sessions and meals), a registration fee will be charged for the days of attendance. All speakers are responsible for their own transportation, hotel and registration costs. If you are in need of financial assistance, please contact your state or territory DD Council as they may be able to be of some assistance.