

NACDD Board of Directors Call—January 24, 2018

Attendees: Shannon Buller (WY); Val Bishop (SC); Joanna Cordry (TX); Charles Hughes (MS); Steve Gieber (KS); Kristin Britton (MA); Heidi Lawyer (VA); Vicky Davidson (MO)

NACDD Attendees: Donna Meltzer; Robin Troutman; Jessica Misilo; Deanna Hartzman; Angela Castillo-Epps; Sheryl Matney

Board Not in Attendance: Dan Shannon (MA)- Has been ill and in the hospital;

Mitzi Proffitt (GA)—travelling in rural Georgia and can't connect

Other Participants: Sherry Manning (NV); Chris Egan (NC); Alison Whyte (DC); Beth Swedeen (WI)

1. Welcome and Introductions
2. Approval of Minutes- Charles Hughes
 - a. Minutes were provided from the October 25, 2017 call. No one provided any corrections other than the misspelling Joanna's first name.
 - i. Vicky Davidson made motion to approve
 - ii. Steve Gieber seconded motion
 - iii. Minutes approved by vote at 2:07pm ET
3. Board President Updates—Shannon Buller
 - a. A number of initiatives that Shannon wanted to work on for this year. A By-Laws workgroup and a Strategic Plan workgroup have been formed and each have had their first calls.
 - i. The By-Laws workgroup met for the first time by phone on January 9, 2018. Members of the workgroup include Ann Trudgeon (OK); Alicia Cone (TN); Beth Stalvey (TX); Isadora Rodriguez-Legendre (NH); and Norma Smith (AS). The By-Laws committee is reviewing the current by-laws and making edits for grammar, policy, clarification. They will present to the board at the April meeting with the hope of getting the draft to the Assembly in time for the July 12th General Assembly in Washington DC for a vote. They will also look into creating a guidance document to go along with it to help with anything that needs clarification
 - ii. The Strategic Plan workgroup is looking at the current FY17-19 Strategic Plan to make updates if necessary including grammar, updates to goals/objectives/strategies/tasks. The Strategic Plan workgroup met for the first time on December 4, 2017. The group includes John Block III (NM); Mitzi Proffitt (GA); Heidi Lawyer (VA); Beth Swedeen (WI); Kirsten Murphy (VT); Christine Pisani (ID); Steve Gieber (KS); and members of NACDD (Robin and Jessica). The group also plans to have a draft ready for vote by the General Assembly in July.
 - b. The Annual Conference planning is underway. The theme for this year is "See Me for Me: Connecting with our Communities" which carries this year's DDAM theme through the year. The call for proposals is open and we look forward to receiving many proposals from Councils
 - c. Continuing Resolution to Continuing Resolution—Monitoring the Administration for changes to key policies and guidance, working to support our Councils in hurricane devastated states and territories, and attempts to dismantle HCBS while planning conferences, TA Institutes, webinars and more, NACDD has been extremely busy over the last three months.

4. NACDD CEO Update- Donna Meltzer
 - a. “Dodge the Bullet?” on government shutdown. Staff did their best to get information out to the network regarding the shutdown and the continual CR process. A reminder that no question is dumb, so we are always happy to provide as much information as we can to everyone who can be affected by the budget process
 - i. Despite the one-business day shutdown, it is possible that come February 8th, there may be another one. There are no deals currently moving forward which sets up for lack of bipartisanship. It is very possible that a shutdown will happen again.
 - ii. There is still supposed to be a bigger budget deal. As of now there are no agreements on any of this.
 - iii. President’s FY19 budget will be delayed per the White House. It will now come out around February 12th. Per conversations with ACL/AIDD, we have been told that we will not see anything like P3I but we are expecting to see cuts in the Administration’s budget.
 - b. Emergency management/preparedness—we are still having conversations with the 4 states/territories that were impacted by the 2017 storms. There have been calls with ACL/AIDD, Texas, Florida, and are working to schedule the calls with Puerto Rico and the US Virgin Islands. The purpose of the calls is to learn what went right and what went wrong. Both at the local levels but also the federal response and making sure that everyone is talking to each other.
 - i. We are hoping to work through the ITACC contract to create a toolkit. We will also be discussing this further at the TAI
 - c. Corporate funding
 - i. We have been working with Anthem on measuring impacts of integrated employment and a person with IDD’s health. Unfortunately, despite numerous conversations, Anthem Foundation decided not to continue. That said we will continue to try to find other groups that will help us with this work
 - ii. We continue to work with Optum on some of our self-advocacy programs/projects. They recently approached NACDD with a concept idea of creating a curriculum to train people with I/DD to become peer mentors to other people with I/DD to help navigate their health. North Carolina was recommended as the pilot state. We submitted a proposal to Optum at the end of the year and are currently waiting to hear back from them on next steps.
 - iii. We continue to reach out to other potential funders but it is a bit slow given it is the beginning of the calendar year. We are also working on getting funders for the conference.
 - d. We randomly got a reach out from a program call Success Files with Rob Lowe. An opportunity that was offered to NACDD where SF would film a documentary on an issue that was important to us. They are interested in talking about people who live with IDD. They really liked the idea of promoting community living. This could potentially be a way to get a broad message out about why it is important for people with IDD to be included in their community. The video is broadcasted on PBS and other cable networks, as well as social media and other channels.
 - i. The catch is that it costs \$23,000 of NACDD money to move forward. We spoke with colleagues who do this type of work and they said this is a really good deal but still out of our price range. The producer has come down in cost since then to \$18,000. Donna let them know that she needed to bring this to the board for

discussion. The producer is happy to get on the phone with the board at any time to provide more information should the board want to move forward. Goal is to get this done by March to show for DDAM but given our issues may not be possible

1. Open Discussion on this opportunity
 - a. Heidi—thinks that the rest of the distribution, not just PBS, is important to reach as many people as possible.
 - b. Steve—seems that with all of the issues we are going to be facing in the short-term and long-term, this can be a real useful tool to help swing public opinion our way
 - c. Vicky—thinks that this would be great timing right now given some of the legislations that are showing up in states
 - d. Joanna—Would we own the finished product? Donna says that we would have ownership of the video and be able to share in our network as well. All Councils will also have access to share as they see fit.
 - e. Steve- we need to make sure we have the script right so that we can use the tool for a couple of years. We are going to have a long fight so we need to make sure the script doesn't go out of date as soon as it is aired.
 - f. Charles—where does the other funding come from? Donna says they bring in other funding from foundations and from their corporate clients
 - g. Heidi suggests Look at some our coalition partners and the videos they produce. We don't want to be duplicative. The difference would be the reach from the producers.

Steve--Motion to continue taking the right steps to get this moving forward. Vicky Davidson seconded motion.

Discussion of next steps

- i. Donna suggests a call with Lori Singer, producer would be next steps
- ii. Heidi offers that we need to determine where we will get the funding

Shannon—Vote to be in favor of proposal — Motion passes at 2:59pm

Funding—Where do we get \$18,000?

- b. Corporate/foundation funding could come but may not come in time to meet the deadlines of Success Files. NACDD could backfill the money
- c. Council Contributions (if each Council contributed it would be \$321 each)
- d. Take money from reserves
- e. Anything from within our current operating budget that is not currently obligated that can be moved around

Steve- Motion to move forward and withdraw funds from reserves if we need to, and replace the money by September 30, 2020. The distribution is worth it. Val Bishop seconded motion.

Motion approved by vote at 3:23pm

5. Committee Reports

- a. Public Policy—Kristin Britton
- b. Audit Committee- Steve Gieber. Audit started on January 16th and the auditors have been in touch with Steve and Dan regarding some basic questions. We should receive
- c. Finance Committee—Robin Troutman for Dan Shannon.
- d. Member Services—Chris Egan. Chris has taken over the chair role for the start of FY18. Focus is on the annual conference. Thrilled about the connecting between DDAM theme and the conference theme. See Me for Me: Connecting with our Communities. Also looking at what other information is important to share with the network. Working with Alison Barkoff to provide a substantial update on the many policy issues affecting our Councils and network.
- e. Self-Advocacy- Angela Castillo-Epps for Nancy Cronin. Met back in October and next meeting is January 31st. Currently working with the ITACCSA workgroup on drafting a survey to gather information to determine an approach for providing technical assistance to Councils on how to support and expand participation on cross-disability and culturally diverse coalitions. Also to support the development of a resource for coordinating and mobilizing self-advocacy efforts to impact change.

6. President's workgroups—By-laws and strategic plan

- a. By-Laws: The purpose of the workgroup is to review the current NACDD By-Laws and make suggestions for revisions. These revisions, include grammar, and spelling, as well as major policy changes. The goal of the workgroup is to present the Board of Directors with an updated with the changes, (and justification for the changes) by the April board meeting. It will then go to the Assembly by June 12th so that they can vote on July 12th at the General Assembly meeting in Washington DC. In addition, the group will look at creating a guidance document that will help clarify some of the clauses if necessary. The first call was very productive and the group raised a number of questions and points regarding many aspects of the current by-laws. The plan is to meet every two weeks for the next month and a half to continue working through the document.
- b. Strategic Plan: The group is tasked with going through the NACDD FY17-19 Strategic Plan and make any necessary edits and/or relevant changes. These edits and changes are not limited to grammar and sentence structure, but also to make sure that the goals, objectives, success indicators, and tasks are still relevant to meeting the mission of NACDD. In addition, because we are now in its second year, it is also important to note which of the tasks have been completed and to come up with the best way on reporting this information to the NACDD Board of Directors. During the first call, the group went through the document line by line and noted where there are questions regarding what is written, as well as questions about removing certain items, or even adding certain items. These comments were compiled and put into a document for further review. The group is looking to meet again either towards the end of January or early February. The goal is to have an updated document to the board by the April board meeting so that we can get a semi-final version to the Assembly by June 12th. The Assembly will vote on any changed document at the General Assembly meeting on July 12th in Washington DC.

7. April Board meeting—plan to be in Washington DC on Sunday April 22nd. Meeting will be held at the NACDD offices and/or Zoom for those who cannot attend. Board members will send Robin Troutman what timing works best for them in the evening.
8. DD Suite proposal discussion—led by Shannon
 - a. There is an issue of conflict of interest in regards to this proposal. There is a Council, who is led by the Board Treasurer and Finance Chair, is putting a line-item in the budget for the Council work. There is also a conflict or perceived conflict for those Councils who use the system and are on the board.
 - i. Joanna agrees that there is at least a perceived conflict of interest.
 - b. Based on the proposal, are all Councils being supported through NACDD supporting the software? What does the proposal do for NACDD's ability and role in supporting Councils?
 - c. Steve—We do not have enough information at this time to make a decision and there are some apparent concerns and questions
 - d. Vicky—database systems tend to be very costly
 - e. Joanna—we need more information from people outside of the board on who is using it and why they aren't? A survey should go out to the network for more information on use.
 - f. Comment from Sherry Manning— now that this is no longer required to use for reporting, would you consider still using the system?
 - g. Heidi—next steps is to get the survey out to Councils before the board makes a decision on the proposal. The goal is to discuss again at April board call. **What constitutes the minimum number of Councils to use DD Suite that would be considered a majority? Shannon said half would have to be full users of DD Suite.**
 - h. Shannon—table the discussion for now. Get the survey out to the Councils, and receive more information from Dan. Val Bishop has offered to assist with the survey creation as a Council that doesn't use DD Suite. Heidi would like the board to review the survey before it goes out to the Councils.
 - i. Val Bishop motion to table proposal in order to receive additional information and to get the survey out
 - ii. Charles Hughes second the motion
 - iii. Kristin Britton recuse
 - iv. Motion approved by vote at 4:20pm

Val Bishop- motion to adjourn. Charles Hughes second motion